

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION


PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Housing Services – Fees and Charges 2012/2013
Decision-maker	Deputy Leader and Cabinet Member for Housing Services
Earliest date when decision can be taken	29 February 2012
Key decision – Yes/No?	Yes
Date published on forward plan	For which a general exception notice was given
Date sent to cabinet member	21 February 2012
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member agrees the proposed statutory and non-statutory fees and charges for 2012/13. To be implemented in April 2012. 2. That the Cabinet Member agrees to the proposed variation in charges for Area Management (table 1), Home Ownership (table 2) and Community Housing Services (table 3). 3. Fees and charges relating to Travellers and Temporary Accommodation will be implemented on April 2nd, the start of the first rental week in 2012/13. All other charges will be implemented from 1 April 2012.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Gerri Scott, Strategic Director of Housing Services
Report author (Name and job title)	Sam Davidson, Interim Accountant
Contact Number	0207 525 7706

PART B

(Cabinet member to complete this section)

DECISION(S)


REASONS FOR DECISION

REASONS FOR DECISION

AS ON PAPER

ALTERNATIVE OPTIONS CONSIDERED

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision.

Please refer to the definitions of personal and prejudicial Interests in the members' code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact the governance team for advice.

NONE

DECLARATION

I approve/reject the recommendations set out in the report.*

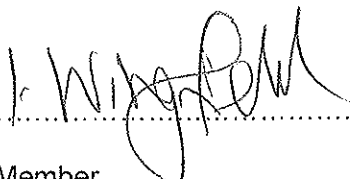
or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed...  ... Dated... 29.2.12 ...
Cabinet Member

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.